

# LWW LEAGUE OF WOMEN VOTERS® OF ROSEVILLE AREA



## 67th Annual Meeting

### League of Women Voters of Roseville Area

*(Falcon Heights, Lauderdale, Little Canada, Maplewood, Roseville)*

June 2, 2020 — 7 p.m.

*Online Format*





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# LWV of Roseville Area: Organizational Structure

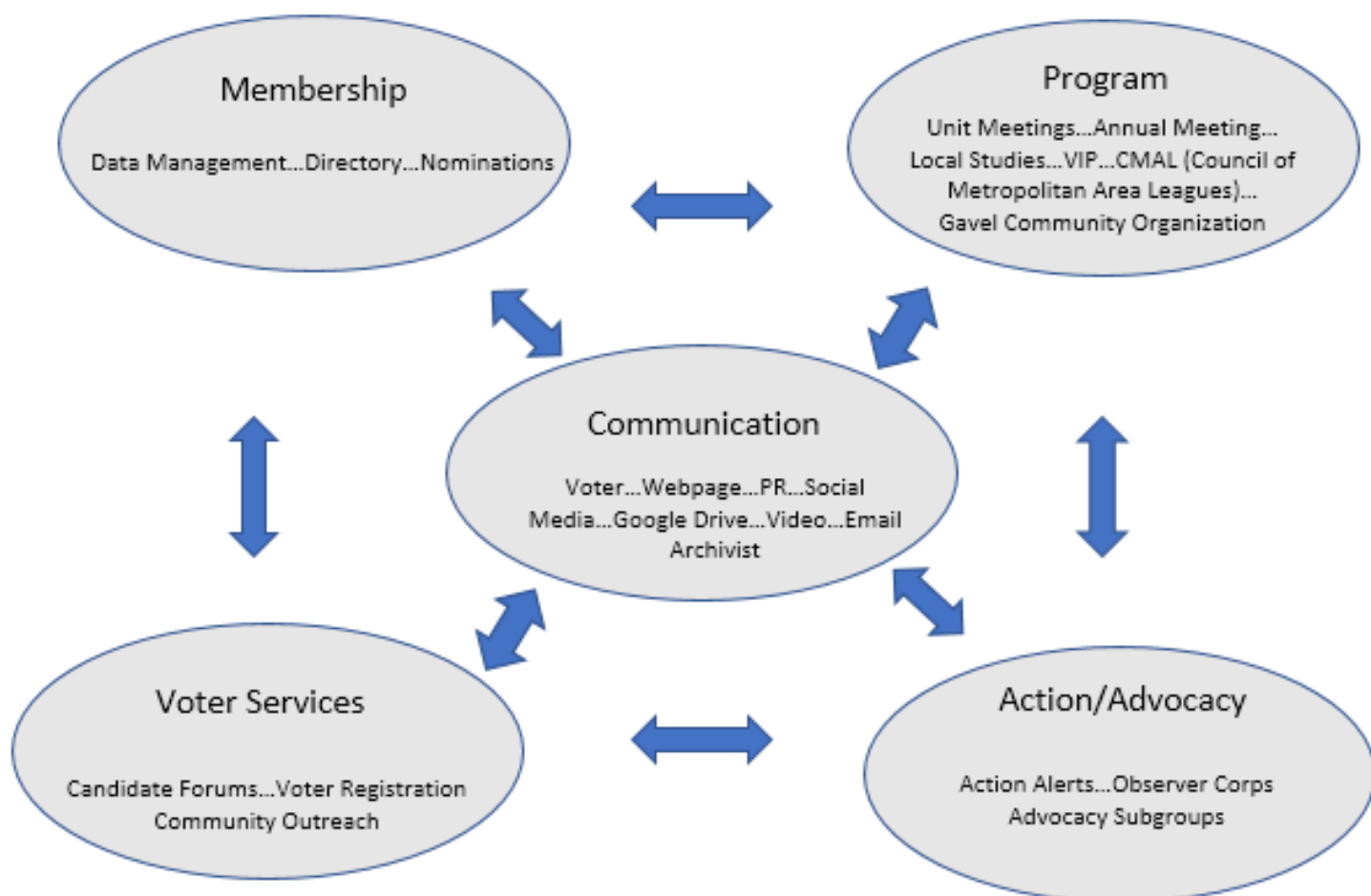


## HOW LWV of Roseville Area WORKS

### ADMINISTRATIVE



- Development Committee
- Budget
- Examiner



# Lifetime Membership Award

## Judy Stuthman: 50 Years of Service

*By: Mindy Greiling*

People who first meet Judy Stuthman are often impressed by her re-fined, genteel manner. Those who know her well don't think for a minute that they can pull anything over on this principled, velvet-hammered lady. She served as co-president of the Roseville Area League from 1998-2001 and co-president of the League of Women Voters of Minnesota from 2007-2011. She has received the Hope Washburn Award, the highest and most revered state League award.



In a 2013 interview for the LWV of Roseville Area Memoir Project, Judy told her League interviewer, "League appeals to people who have strong interests. It's a good mentoring organization and can teach a person how to influence public policy. The League offers members the opportunity to pursue their passions."

Immigration is Judy's passion, an outgrowth of the Vietnam War and the influx of those refugees, many of whom she befriended. Immigrants know that voting is the best way to become engaged as a citizen, she says. Judy has coordinated the registration of new citizen voters at state-wide citizenship ceremonies for 20 years. To date, with the help of League volunteers, she has carried into the Secretary of State's Office over 100,000 new voter registrations. Her great reward in doing this is the appreciation expressed by the new citizens to the League members for helping them register to vote and then watching these new citizens become active in their communities. Judy often tells the story of a young woman who actually attended a citizenship ceremony five hours after giving birth with her IV needles still in her arm; the woman's husband brought her back to the hospital after the swearing in and after she filled out her voter registration.

In 2014, Judy was honored with a well-deserved award from the National Association of Secretaries of State for her exceptional work. Congratulations to Judy for that prestigious award and for giving 50 years of service to the League of Women Voters!

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## Current Lifetime Members

Judy Stuthman joins a distinguished list of 10 other LWV of Roseville Area members who are lifetime LWV members, and who have served LWV for 50 years. Those who have already achieved lifetime memberships through LWV of Roseville Area are:

- Joyce Blomquist
- Carolyn Cushing
- Mary Duddleston
- Lorraine Fischer
- Georgeann Hall
- Lynette Kimble
- Jackie Hays
- Mary Ann Palmer
- Lila Recksiedler
- Georgiana Sobola

# **Presidents of LWV of Roseville Area, 1954 – 2020**

<b>2018 – Present</b>	Sherry Hood
<b>2016 – 2018</b>	Rita Mills
<b>2012 – 2016</b>	June Stewart
<b>2010 – 2012</b>	Ann Cleland and Karen Schaffer
<b>2009 – 2010</b>	Ann Cleland and Barb Yates
<b>2008 – 2009</b>	Teri MacNabb and Ann Cleland
<b>2006 – 2008</b>	Teri MacNabb and Barb Yates
<b>2005 – 2006</b>	Teri MacNabb and Barb Lehn
<b>2003 – 2005</b>	Sandi Lutz and Barb Lehn
<b>2001 – 2003</b>	Ann Berry and Shirley Bradway
<b>2000 – 2001</b>	Laurie Boche and Judy Stuthman
<b>1998 – 2000</b>	Mary Ann Palmer and Judy Stuthman
<b>1997 – 1998</b>	Florence Sprague
<b>1996 – 1997</b>	Le Matts and Florence Sprague
<b>1995 – 1996</b>	Le Matts
<b>1994 – 1995</b>	Jeanne Thompson
<b>1993 – 1994</b>	Jeanne Thompson and Faith O’Neill
<b>1991 – 1993</b>	Lila Recksiedler
<b>1989 – 1991</b>	Kathy Ciernia
<b>1987 – 1989</b>	Ginny Gibson and Norma Signorelli
<b>1985 – 1987</b>	Nancy Irsfeld
<b>1983 – 1985</b>	Mindy Greiling
<b>1981 – 1983</b>	Sally Simundson
<b>1979 – 1981</b>	Suzanne Jenkins and Gloria Froelich
<b>1977 – 1979</b>	Virginia Sykes
<b>1975 – 1977</b>	Joyce Blomquist
<b>1972 – 1975</b>	Georgeann Hall
<b>1969 – 1972</b>	Carolyn Cushing
<b>1967 – 1969</b>	Lorraine Fredrickson
<b>1965 – 1967</b>	Alice Scheel
<b>1963 – 1965</b>	Nancy Rozycki
<b>1961 – 1963</b>	Marge Johnson
<b>1958 – 1961</b>	Mrs. Robert Swan
<b>1956 – 1958</b>	Mrs. Paul Boyer
<b>1954 – 1956</b>	Mrs. L. Hocraffer

# LWV of Roseville Area Positions

LWV of Roseville Area has adopted positions regarding several issues of local importance. These issues are below, but can also be found on our website at [lwwrosevillearea.org/tags/advocacy/](http://lwwrosevillearea.org/tags/advocacy/).

LWVMN positions can be found on their website at [lwwmn.org/our-positions](http://lwwmn.org/our-positions). National LWV positions can be found on the national website at [lww.org/impact-issues](http://lww.org/impact-issues).

## GOVERNMENT

- Support opportunities for citizen participation in city government, including early public participation in the decision-making process, and open appointment for advisory committees. (1988)
- Support City Manager form of government for Maplewood and Roseville (Plan B). (1960s)
- Recommend community police departments improve data collection of police activity to ensure accountability for avoiding racial profiling and track that officers dispatched to domestic violence and mental health crisis situations have appropriate training. (2016)
- Recommend that all cities periodically evaluate police cost-analysis and service delivery. (2016)
- Support the Memphis Model, or a substantial equivalent Crisis Intervention Training (CIT), for police officers dealing with mental health crises. (2016)
- Support the St. Paul Blueprint for Safety, or a substantial equivalent training, for police officers dealing with domestic violence. (2016)
- Support diversity training for all police officers. (2016)

## SOCIAL POLICY

- Support emergency medical services in Roseville with user fees. (1978, 1981, 2003)
- Support volunteer fire fighters with appropriate wages and benefits; oppose fees for fire department services. (2003)
- Support transportation options that serve the needs of the area. (1983)
- Support safe non-motorized pathways with costs assessed area-wide. (1983)
- Support equal opportunity for all students in public schools with use of unbiased educational materials free of gender stereotypes. (1984-88, 2000)
- Support electing School Board members at-large for Districts 621, 622, 623. (1985, updated 1988)

## NATURAL RESOURCES/ENVIRONMENT

- Support organized refuse collection contracted with haulers by the city. (1985, 2010)
- Support action to remove yard waste, newspaper, glass, metal and other recyclables from the waste stream going to land-fills; and government support of yard waste composting by encouraging individual composting and providing and maintaining sites for community composting. (1982)

## LOCAL STUDY ITEM

Two studies were suggested for 2020-2021:

- Study on how our cities are implementing the Americans with Disabilities Act (ADA)
- Study on process for equitably filling representative positions on commissions in local government

The Board recommends the study on implementation of the ADA in our five cities. Membership will vote on adoption at the Annual Meeting.



# LWV of Roseville Area Bylaw Amendment Proposal

Because we cannot foresee a time in the near future when it would be safe for our members to meet in person, we find it necessary to conduct League business remotely, including the Annual Meeting. LWVUS and LWVMN allow for conducting annual meetings electronically. Minnesota Statute Chapter 317A authorizes nonprofit organizations to conduct annual meetings remotely. While the statute permits remotely conducted meetings without being specifically authorized in the bylaws, LWVUS recommends that local LWVs amend their bylaws to include remote meetings as deemed necessary by the board. We propose that the bylaws be amended as indicated in yellow below to reflect such amendment.

## ARTICLE IV MEETINGS OF LOCAL MEMBERS

Section 4.1 Annual Meetings. The Board shall cause a meeting of the Members to be held on an annual basis for the transaction of such business as may come before the meeting. The President and Treasurer shall also report at the annual meeting on the activities and financial condition of this Local League. Such annual meeting shall be held on a date, time and place agreed to by the Board and convenient to the members of this Local League.

Section 4.2 Special Meetings. Special meetings of the Members may be called for any purpose or purposes at any time by: the President, the Board, or ten percent (10%) of the Members. Special meetings shall be held on the date and at the time and at a place convenient to the members of the Local League, fixed by the President or the Board.

Section 4.3 Member Meetings Held Solely by Means of Remote Communication. An annual or special meeting of members may be held solely by one or more means of remote communication, if notice of the meeting is given to every member entitled to vote, and if the number of members with voting rights participating in the meeting is sufficient to constitute a quorum at a meeting. Participation by a member by that means constitutes presence at the meeting in person.

Section 4.4 Notice. Notice of all meetings of Members shall be given to every Member, except where the meeting is an adjourned meeting and the date, time and place of the meeting were announced at the time of adjournment. The notice shall contain the date, time and place of the meeting, or if the meeting is to be held remotely, the means of remote communication, and be given at least ten (10) days before the date of the meeting and not more than ninety (90) days before the date of the meeting. In the case of a special meeting, the notice shall contain a statement of the purposes of the meeting. The notice may also contain any other information deemed necessary or desirable by the Board or by any other person or persons calling the meeting. Notice may be sent by United States mail or by a form of electronic communication consented to by the Member to whom the notice is given.

Section 4.5 Quorum. The presence of ten percent (10%) of the Members shall constitute a quorum for the transaction of business at any meeting of the Members. If a quorum is present when a duly called or held meeting is convened, the Members present may continue to transact business until adjournment even though the withdrawal of a number of Members originally present leaves less than the proportion or number otherwise required for a quorum.

Section 4.6 Manner of Acting. The Members shall take action by the affirmative vote of a majority of the Members present. Proxy voting is not allowed.

Section 4.7 Voting Rights. Each Member shall have one (1) vote on each matter to be voted on by the Members.

# President's Report

This past 2019-2020 year has been a very good year for LWVRA! And it has been a very interesting year regarding the COVID-19 pandemic interrupting our year's agenda. Our focus (in place of a League study) has been on the 2020 Census. Barb Barany will fill you in with her report on what her committee has done. She and her committee have done a remarkable job!

The other committees will have their own summaries of what they have been doing this past year. They are extraordinary and I hope you will consider thanking them and the ad hoc committees when the opportunity presents itself to you and consider joining their interesting and important endeavors.

The most exciting part of this past year has been celebrating the 100th anniversary of the League of Women Voters and the Centennial of the state of Minnesota ratifying the 19th amendment. A fun gala by the state league was held in October and our Roseville Area League presented a wonderful dinner theater event in December. Mindy Greiling, Teresa Wernecke and their Centennial Ad Hoc committee have done fabulous work with conceiving and organizing these events and they are not done yet as these will continue into later this year and into next year. Please see their interesting report.

The Membership committee had a booth at Do Good Roseville's annual fall Volunteer Fair, and our League co-sponsored two events with them. The first was "Why We Run, part 2," consisting of women who have recently run for elected office. In March, we presented Civic Literacy 101, Part III, featuring Second Judicial District Chief Judge John Guthmann, who informed us about the workings of the judiciary.

Last October, many League members attended a play about Gloria Steinem at the Minnesota History Theater, and, on a cold and blustery day, Barb Barany and Sherry Hood sponsored an outside table with the Rice-Larpentour Alliance Harvest Festival. We were promoting the 2020 Census as this area has a large immigrant population.

In November, Wayne Groff hosted the 2nd annual new-member happy hour at his lovely home in Roseville, and Priscilla Morton entertained as pianist. The Brews and Book Reviews annual summer get-together was well-attended.

Also, members of our League attended a state-sponsored workshop in Fridley on how to conduct a meeting and do secretarial minutes. There was an update at this event on the campaign for fair redistricting.

Karen Schaffer continues to do well as our league's representative to CMAL (Council of Metropolitan Area Leagues) and as their President.

Around March 15th, many rich and important activities and programs had to be cancelled due to the virus: Day at the Capitol; a play at the History Theater on redlining; Women's Expo at Rosedale Center; a very anticipated forum of our 5 city mayors answering pertinent questions about what their cities are doing regarding climate change; another extraordinary program with the renown Josie Johnson on April 21st; and our local League's and State's traveling exhibit at our local libraries through the month of April, celebrating the 100th anniversary of LWV.

We will re-schedule these at the opportune time. And finally, as most of you know, the 2020 annual meeting has been postponed. Our present Board members will continue to serve until the virtual annual meeting on June 2, 2020 is completed.



# Vice President's/Ad Hoc Census Committee Report

In November 2018, the LWV of Roseville Area's Board approved the creation of an ad hoc committee to promote a full count in the 2020 US Census. During the 2019-20 fiscal year we continued making contacts in the community, did outreach to targeted Roseville Area populations, and both supported and benefitted from ties to other organizations in Ramsey County. Due to COVID-19, the timeline for the 2020 US Census has been extended, with all counting operations originally scheduled to be complete in July 2020, now planned for completion by October 31, 2020.

A \$2,200 grant was awarded to our local League chapter by the Roseville Area Community Fund in June 2019, with the purpose of promoting the US Census in the Roseville Area.

## Ramsey County-St. Paul Joint Complete Count Committee

LWV of Roseville Area members of the group include Barb Barany (education subcommittee), Lisa Scribner (renters subcommittee), and Teresa Wernecke (business subcommittee). Continuing participation in the committee allows us to keep up with evolving opportunities and needs, and share information with Roseville Area partners. We mapped "low-count" demographics in Ramsey County by both census tract and elementary school, helping us to target outreach locations.

## Community Census Awareness and Recruiting for US Census Workers

Early Awareness Activities — US Census t-shirts and posters were featured as part of the League contingents for both the Rosefest and Canadian Days parades. National Night Out included neighborhood outreach in Little Canada (Mary Peterson, Rita Mills) and Roseville (Lisa Scribner), as well as a shared table with Voter Services at House of Hope in St Paul. Several attendees took literature, with the intention of posting in multi-unit buildings.

Infographic — Marcia Cheney spearheaded outreach to those with limited ability to read English, arranging for creation of a US Census infographic, and sharing it throughout the Roseville Area, Ramsey County, and the rest of Minnesota.

Outreach — We tabled with Voter Services at Roseville Area High School and the Falcon Heights candidate forum, and shared a tent with the Bhutanese Community of Minnesota at the Rice-Larpenteur Alliance Harvest Festival during fall 2019 (arranged by Sherry Hood). We met with Women, Infants, and Children (WIC) supervisors. We spoke with most attendees at Fairview Alternative High School (FAHS) conferences in November (arranged by Sherry Hood), and supplied further materials to the FAHS social studies teacher for outreach to students. We delivered US Census recruiting materials to Fairview Community Center and local businesses in January. Committee members reached most families registering children for kindergarten at Central Park, Edgerton, and Little Canada elementary schools in February. Informational handouts were supplied to Brimhall, Falcon Heights, and E. D. Williams.

Commonwealth Terrace Cooperative (University of Minnesota family housing) (CTC) — Together with the City of Falcon Heights, we recruited US Census workers in January and helped CTC managers prepare electronic census awareness messages in March.

Future Work — In person events planned for March and April have been cancelled due to COVID-19. Since the start of US Census, non-response follow-up has been moved from May to August 11. We plan to work with the schools, community education, and cities on distance strategies to promote self-response during the remainder of spring and summer.

**Ad Hoc Census Committee Chair:** Barb Barany

**Committee members:** Mary Bachhuber, Sharon Chace, Marcia Cheney, Barbara Christl, Megan Dahlberg, Rachel Geiser, Sherry Hood, Elizabeth Hansel, Kathy Miller, Rita Mills, Mary Peterson, Lisa Scribner, Nancy Simpson, Teresa Wernecke, Kathleen Whatley

# Centennial Ad Hoc Committee Report

Our committee was charged by the board to create Roseville Area League of Women Voters events to augment those planned by the League of Women Voters of Minnesota (LWVMN) in celebration of 100 years of the League of Women Voters. We divided our committee into work subgroups.

- **Summer Parades:** Mary Peterson planned the Little Canada parade and June Stewart the Roseville parade. Both were a great success with large numbers of League members participating, some dressed as suffragists.
- **Dinner Theater at Gulden's:** December 12 in Maplewood. The Ta-Ta Quartet, a talented string instrument group, entertained during social hour, and guest speaker Madeline Hansen regaled us after dinner with a lively presentation about the suffragist movement, titled, *From Seneca Falls to South St. Paul*. Decorations included Votes for Women balloons and Roseville Area League historical materials. Attendees received souvenir suffragist lapel pins, ordered by Cathy Croghan.

**Chair:** June Stewart; **Members:** Shirley Bradway, Mindy Greiling, Diana Menanteau

- **LWV Roseville Area Display Panel:** Committee members checked with the Roseville, Maplewood, and Little Canada Historical Societies, and then worked with LWVMN to develop a beautiful local display panel to complement traveling LWVMN panels. Sherry Hood arranged to have the exhibit displayed at Maplewood and Roseville libraries in April, but due to the coronavirus, this had to be rescheduled to April 2021. We look forward to the local panel being used to publicize our League activities for years to come.

**Chair:** Mary Peterson; **Members:** Cathy Croghan, Rita Mills, Lisa Scribner, Teresa Wernecke

- **Dr. Josie Johnson and her co-author, Carolyn Holbrook, discuss *Hope in the Struggle*:** Scheduled on April 21, rescheduled to September 16. The book features stories about Dr. Johnson's role in the League of Women Voters and elsewhere advocating for voting rights. She made brave trips to the South to register voters during the heat of the Civil Rights movement. The Roseville Library is co-sponsoring.

**Chair:** Mindy Greiling; **Members:** Marquita Stephens, who will moderate, and Teresa Wernecke

**Co-Chairs:** Mindy Greiling and Teresa Wernecke

**Committee members:** Shirley Bradway, Cathy Croghan, Carrie Dickson, Sherry Hood, Diana Menanteau, Rita Mills, Mary Peterson, Lisa Scribner, Marquita Stephens, June Stewart

# Secretary's Report: 66th Annual Meeting Minutes

**Minutes of the 66<sup>th</sup> Annual Meeting of the LWV of Roseville Area**  
**Tuesday May 7, 2019, Wakefield Park Community Building, Maplewood**

**Call to Order:** The 66<sup>th</sup> Annual Meeting of the League of Women Voters of Roseville Area was called to order by President Sherry Hood at 7:00 p.m.

**Declaration of a Quorum:** According to the bylaws, the presence of ten percent of our members shall constitute a quorum for the transaction of business at any meeting of the members. President Sherry Hood declared a quorum was present.

**Addition to Agenda:** The Order of Business (Agenda) is printed on page 7 of the 66<sup>th</sup> Annual Meeting booklet. President Sherry Hood proposed adding to the Agenda "Proposed Centennial Ad Hoc Committee" under Reports of Committees. Teresa Wernecke motioned approval of this addition and Cathy Croghan seconded. The motion carried unanimously.

**Adoption of Order of Business:** The Order of Business (Agenda) as added to, was adopted by consent as printed, subject to emergency changes. Teresa Wernecke motioned acceptance of the Agenda, as added to, and Joyce Blomquist seconded. The motion carried unanimously.

**Appointments:** After no objection, the Chair appointed as parliamentarian, Karen Schaffer.

## **President's Report:**

President Sherry Hood paraphrased her President's report found on page 8 of the Annual Meeting Booklet except for those items that were reported by Committee chairs.

**Introductions:** President Sherry Hood introduced the current Board and at-large members and thanked the host committee, Ann Cleland and Joyce Blomquist.

**Vice-President's Ad Hoc Committee Report:** Barb Barany discussed the outreach work that the ad hoc Census Committee is doing and called for volunteers to join in the work being done. See page 9 of the Annual Meeting Booklet.

**Secretary Report:** The secretary's report is printed on pages 10 and 11 of the Annual Meeting booklet. It is customary that the Minutes of the Annual Meeting be approved by the Board at the first scheduled Board meeting following this Annual Meeting. Last year's minutes were so approved at the June 20, 2018, Board meeting.

The chair accepted a motion by Mary Jo McGuire that the Minutes of the 66<sup>th</sup> Annual Meeting of the LWV Roseville Area, May 7, 2019, be approved by the Board at the June 26, 2019, Board meeting. This motion was seconded by Joyce Briggs. The motion carried unanimously.

**Treasurer Report:** The Treasurer's Report for 2018-2019 is on page 12 of the Annual Meeting booklet. President Sherry Hood asked for any questions for Treasurer Joyce Briggs regarding the report. A question was asked regarding the PMP's for National and State. Joyce Briggs responded \$30 per member for National and \$27 per member for State, leaving \$13 for our local League. The Treasurer's report will be filed for audit/examination. (See Action item 1).

**Committee Reports:** Each committee chair gave a short summary of past year activities and challenges. Karen Lake, represented Voter Services; Bonnie Koch represented Programs; Rita Mills reported for Beth Reinhart, who is the Membership chair; Barb Anderson represented Communications; Wayne Groff and Priscilla Morton represented Action/Advocacy; Barb Barany represented the Census ad hoc committee; and Mindy Greiling and Teresa Wernecke represented the newly proposed Centennial ad hoc committee.

*(Minutes continue on next page.)*

# Secretary's Report: 66th Annual Meeting Minutes (continued)

## Action Items:

### 1. **Presentation and Approval of the 2019-2020 Budget.**

Barb Anderson, Finance chair, reported that the LWV of Roseville Area 2019-2020 Proposed Budget, on page 18 of the 66<sup>th</sup> Annual Meeting booklet, was prepared by the Budget and Fundraising Committee. Rita Mills motioned to approve the LWV of Roseville Area 2019-2020 Proposed Budget. Mary Ann Palmer seconded the motion. The motion carried unanimously.

### 2. **Re-Approval of the LWV of Roseville Area Positions.**

Bonnie Koch asked members for re-approval of the LWV of Roseville Area Positions. Mindy Greiling motioned to approve the continuation of the LWV of Roseville Area Positions, and Karen Lake seconded the motion. The motion carried unanimously.

### 3. **Local study.**

Bonnie Koch reported on recommendations by the Board to do a Focus on the Census or a Study on the status in our five cities for following the Americans with Disabilities Act (ADA) for city buildings, streets, and pathways to be handicap-accessible OR a Study on whether or not there is equitable representation when filling a position in local government and what is the process. Board recommendation is Focus on the Census. Tara Jebens-Singh motioned to do the Board recommended Focus on the Census. Teresa Wernecke seconded. The motion carried unanimously.

### 4. **Presentation and Approval of Nominating Committee Report.**

The slate of proposed nominees for the 2019-2020 League year, as listed on page 19 of the 66<sup>th</sup> Annual Meeting booklet, was read aloud by June Stewart and each nominee was asked to stand before the membership. Barb Anderson motioned approval of the election of all officers and directors nominated. Faith O'Neill seconded the motion. The motion carried unanimously. New terms of office begin June 1, 2019. The next board meeting is scheduled for Wednesday, June 26, 6:30 p.m.

**Membership Drawings:** A drawing was held for current paid membership. Joyce Blomquist and Judy Stuthman each received a gift.

**Rose Awards:** The Rose Awards are presented to members who exceeded expectations in their service to League this year. Here are the recipients and why they were recognized.

The recipients are:

- **Karen Schaffer** for her chairing of CMAL and CMAL's splendid in-depth study of the Metropolitan Council this past year.
- **Barb Barany** for taking on the challenging leadership role of overseeing our 2020 US Census involvement.
- **Alana Howey** for her extensive work and dedication to the League on several committees.
- **Donna Peterson** for her many years working hard for the League guiding us with her passion for the health of our environment.
- **Priscilla Morton**, as a new member, for co-chairing our Action/Advocacy committee and her remarkable dedication to the Environment subcommittee.

*(Minutes continue on next page.)*



## Secretary's Report: 66th Annual Meeting Minutes (continued)

- **Teresa Wernecke**, as a new member, for contributing much to the Voter Services committee and being a tremendous asset at our voter forums.
- **Elizabeth Hansel** for being a member of our Action/Advocacy and Voter Services committees helping us to better engage with students, managing an Instagram account to encourage youth to register and vote in the 2018 election, and being a member of the ad-hoc Census Committee focusing on organizing and conducting outreach to RAHS multicultural clubs and discuss census curriculum with RAHS government teachers. We are proud that she is a LWVMN Civic Engagement Fellow, participating in both statewide youth activities and local League endeavors.

**Directions to the Board:** President Sherry Hood requested membership to advise the Board of their ideas and/or concerns as well as any other suggestions for the 2019-2020 League year.

- Mindy Greiling asked that consideration be given next year to seeing that Annual Meeting booklets be placed on tables for all members attending.

### **Announcements:**

- President Sherry Hood publicly thanked Rachel for publishing the Annual Meeting Booklet.
- June Stewart stated that our League will be marching in the 2019 Rosefest Parade on Monday, June 24, and the Canadian Days Parade on Sunday, August 4. Contact June for Rosefest parade and Mary Peterson for Canadian Days parade if interested in marching.
- June Stewart gave a reminder that on Wednesday, June 5, at 10:00 a.m., there will be a sustainability tour at Macalester College's Markim Hall. Sign up. Contact Donna Peterson for information and if interested in taking the bus.
- Karen Schaffer reminder that on Saturday, June 1, at the Ridgedale Library, the Council of Metropolitan Area Leagues of Women Voters (CMAL) will be having their annual meeting. Nora Slawik, chair of the Metropolitan Council will be the keynote speaker. See *Voter* for more information.
- Bonnie Koch stated that on Monday, June 3, 6:30 p.m., at Roseville City Hall, with the Roseville City Council, CommonBond affordable housing for seniors at Rice St. and South Lake Owasso Blvd. will be proposed. We need people to attend.
- Mary Jo McGuire appreciates our League and thanked us for our involvement in local government.
- Joyce Blomquist expressed thanks for the flowers that she won in the membership drawing.
- Reminder to fill out the LWV of Roseville Area Committee interests form that is at each table.
- Reminder to pay your dues.
- Invite a friend to one of our programs.

**2018-2019 President Sherry Hood declared the 2019 Annual Meeting of the League of Women Voters of Roseville Area adjourned at 8:29 p.m.**

*Minutes submitted by Secretary, Mary Peterson*

# Treasurer's Report

This is the Summary of Accounts for LWV of Roseville Area.

## LEAGUE OF WOMEN VOTERS OF ROSEVILLE AREA TREASURER'S REPORT

### Fiscal Year April 1, 2019 - March 31, 2020

Unreserved Cash Balance from April 1, 2019		\$11,242.55
Income	\$18,362.16	
Expenses	-\$14,536.83	
Outstanding Checks	\$500.00	
Total Unreserved at March 31, 2020		\$15,567.88
Reserved for Census Grant		
Balance from April 1, 2019		\$0.00
Income	\$2,200.00	
Expenses		
Ending Balance Reserved for Grants		\$2,200.00
Reserved for Archives		
Balance from April 1, 2019		\$1,438.00
Income	\$0.00	
Expenses	\$0.00	
Ending Balance Reserved for Archives		\$1,438.00
Total Ending Cash Balance All Accounts		\$19,205.88

Treasurer: Jessica Holz

# Voter Services Committee Report

The following is a summary of major Voter Services Committee activities.

- Voter registrations were offered at various sites, including area high schools, National Night Out events, the Minnesota State Fair (in support of the Minnesota Secretary of State's Office efforts), LWV of Roseville Area programs and candidate forums, and the ongoing registrations at new citizenship ceremonies. In the late 1990s, LWV of Roseville Area was the first to be present to distribute voter registration forms and to assist with registration. Since then, other LWV members also participate in the endeavor. Typically, 90% of new citizens are registered to vote at the time they become citizens.
- A candidate forum was held in Falcon Heights for three city council and two mayoral candidates. Fifty-four people were in attendance.
- Participation in two community parades occurred, in Roseville and in Little Canada.
- Vote411, an electronic voter guide system for candidate information, is managed by LWVMN with input from local leagues.
- Three LWV of Roseville Area Voter Services Committee members are representatives to the MNVoice Civic Engagement Network. It is a member-based coalition of non-profit, non-partisan organizations working toward permanent change in racial, social, and economic justice by increasing civic engagement and voter registration/participation across the state of Minnesota. Two Voter Services Committee members supported a Get Out the Vote effort in East St. Paul prior to the March presidential primary. Networking continues through meetings, email, and other social media. In light of the COVID-19 emergency, all person-to-person contacts have been suspended and the work is moving to digital strategies.
- A presentation to residents at the RosePointe Senior Living Complex in Roseville was made, at the request of the Life Activities Director, to inform residents about the presidential primary and other elections and to discuss the 2020 US Census.
- Scheduled voter registrations, trainings, meetings, and other activities have been cancelled or postponed due to the COVID-19 emergency. Strategies, other than person-to-person contacts, are being explored in light of social distancing guidelines. Guidance from LWVMN, as well as from LWVUS, is expected to be provided.

## 2019-20 Voter Services Committee

- **Team Leaders:** Grace Gee and Karen Lake
- **New Citizenship Ceremonies Voter Registration Leader:** Judy Stuthman
- **Candidate Forums Leaders:** Cecilia Warner and Teresa Wernecke
- **Candidate Forum Moderators:** Linda McLoon, Florence Sprague, Kitty Gogins
- **Committee Members:** June Stewart, Sherry Hood, Rita Mills, Alana Howey, Barb Barany, Cathy Croghan, Suzanne Sancilo, Abby Marier, Carol Marchel, Florence Sprague, Marcia Cheney, Elizabeth Hansel

# Program Committee Report

## Monthly Events

- July** “Brews & Book Reviews”: Third annual gathering at Bent Brewstillery to share and make summer reading recommendations.
- August** “Legalizing Equality - Is the ERA Still Needed?": M. Kathleen Murphy, ERA Minnesota
- September** “Better Angels Workshop”: Led by co-founder Bill Doherty and Bruce MacKenzie.
- October** “Why We Can’t Afford Not to Have Health Care For All”: Rose Roach, Executive Director MN Nurses Association. Co-hosted with Roseville Area Advocates for Minnesota Health Plan. “Gloria: A Life”: Minnesota History Theater performance about the life of Gloria Steinem, a leader in the feminist movement..
- November** “A Place for Everyone”: A fair housing discussion by Alice Hausman, 66A State Rep. and Chair of House of Representatives Housing Committee; Cathy ten Broeke, Director to Prevent and End Homelessness; Maria Wetherall, Exec. Director Ramsey County Veterans Services/Chair Heading Home Ramsey (Co-hosted with Centennial, Hamline United Methodist, CMAL, LWV St. Paul, CAN (Catalyzing Community Action Network), and the National Alliance on Mental Illness of Ramsey County (NAMI Ramsey)).
- December** “LWV Centennial Celebration”: Music by Ta-Ta Quartet, buffet dinner, and one-act play, “From Seneca Falls to South St. Paul,” about women’s suffrage, presented by Madeline Hansen.
- January** “Conversations with Constituents”: Opportunity to interact with mayors of our five cities, county commissioners, and state representatives.
- February** “Electoral College/National Popular Vote Compact - Is There Another Option for Choosing a President?": League member Karen Schaffer presented. Co-hosted with Roseville Library .
- March** “Civic Literacy 101 - Part III: The Judiciary”: Presented by Second Judicial District Chief Judge Guthmann, co-hosted with Roseville Library and Do Good Roseville.

Unfortunately, additional planned programs featuring a panel of mayors speaking on “How Are Our Cities Addressing Environmental Issues?” and “League Involvement and Voting Rights Through the Decades” with co-authors Josie Johnson and Carolyn Holbrook, a Minnesota History Theater performance on redlining, “Not for Sale,” and the annual meeting needed to be canceled or postponed because of the coronavirus outbreak. We are hoping that a June 23 field trip to the Ramsey County Watershed headquarters will proceed.

**Chair:** Bonnie Koch

**Contributing members:** Barb Anderson, Barb Barany, Joyce Blomquist, Shirley Bradbury, Rachel Geiser, Kristen Grangaard, Mindy Greiling, Wayne Groff, Gladys Jones, Georgeann Hall, Anne Haugan, Ann Cleland, Karen Lake, Barb Leary, Sharon McCord, Rita Mills, Carol Marchel, Priscilla Morton, Donna Peterson, Karen Schaffer, Florence Sprague, June Stewart, Val Swenson, Sherry Hood, Members of the Centennial Committee.



# Membership Committee Report

## Highlights and Activities

We ended 2019 with 129 members, of whom 15 were new in 2019, with 10 lifetime members. Three new members since January 1, 2020, bring the total current membership to 132.

- The Membership Committee worked extensively with Grace Riley of the State League to expand and refine our use of the State database.
  - Members may now join directly through the website, with relevant personal data directly incorporated into our system.
  - Most significantly, the renewal process originates through the data system. This major new undertaking is freshly launched and still on the learning curve for members but is now fully operational. It promises to serve as a much more efficient means for processing new and renewal memberships and tracking dues payments and contact information.
- The initial orientation information for new members about League is now available through the League website. Individual personal contacts follow.
- The annual new member social, again graciously hosted by Wayne Groff, was well attended.
- LWV of Roseville Area again participated in the Roseville Volunteer Fair.
- Throughout 2019, a Spotlight article featuring a new member regularly appeared in The Voter.
- The member directory was updated on an ongoing basis and emailed to the membership twice a year — Fall and Spring.
- We are delighted to have added Judy Stuthman to our venerated list of Lifetime Members. Congratulations and thank you to Judy for her many years of devoted wonderful service.
- The League brochure was updated over the past year and can be printed at the State League for a minimal charge.

**Chair:** Beth Reinhart

**Committee members:** Barb Anderson, Stephanie DeBenedet, Rita Mills, Ann Thonet

# Communications Committee Report

The Communications Team continues to use social media as a means of communication with members and the general public. We encourage our members to follow us on social media, especially Facebook. This year we created events on Facebook earlier prior to events. We also share to our page posts from LWVMN and other organizations to keep our members informed. We post events on Twitter, Instagram, and Nextdoor.

We continued to send out weekly email blasts, often including events and information sponsored by other organizations that we think are of interest to our members. These messages also contain reminders about League events and other news items.

With the demise of the Lillie Suburban Review newspapers, we lost the ability to locally publish information about events. However, we have developed relationships with our local city offices, and they are publishing information about our meetings and events that they believe will serve their residents. While that doesn't include every event the LWV of Roseville Area holds, it does broaden our ability to get our message to the general public. We send press releases to the major newspapers, but they rarely publish the items that are sent.

The League website, [lwvrosevillearea.org](http://lwvrosevillearea.org), continues to be the place to find articles about sponsored events, voting resources, issues of the Voter, advocacy issues, and League history. There you will also find links to our Facebook, Twitter, Instagram, and YouTube accounts. Our YouTube channel has recordings of most of our monthly programs. Thanks to Jim DeBenedet and his backup Rob Reinhart for recording these programs and uploading them to YouTube. Thanks to Priscilla Morton and the Observer Corps, we now publish weekly scheduled meetings of local municipalities and their committees/commissions. This information is updated by Monday morning each week, and contains links to the agendas for each. This can be found on the Advocacy tab of the website.

The Voter contains information about programs, both before and recaps after the events. It also contains timely information from LWVUS and LWVMN, and is the place to look for volunteer opportunities in some of our committees.

During this past year we worked with the Membership Committee to implement a new member database platform made available by LWVMN. This database allows us to track member information, process payments, and communicate with members. It hasn't yet been fully implemented, but we have used it this year to send out renewal notices and track payments. We will continue to implement more aspects of it in the coming year.

Given the recent inability to meet in person for our meetings, we are researching the best ways to conduct meetings and reach out to our members using electronic means. We will be sharing information with you as we make decisions. If you have suggestions or input in how we can do that, or how we can improve in any way, we welcome your input.

**Chair:** Barb Anderson

**Committee Members:** Barb Anderson, website and email; Carrie Dickson, social media; Jim DeBenedet, video; Rachel Geiser, Voter; Rob Reinhart, video; Mary Jo Rourke, Voter distribution; Beth Salzl; Dan Salzl, Archives; Jo Waldron, Voter distribution; and Merrie Zakaras, PR.

# Action/Advocacy Committee Report

The Action/Advocacy Committee monitors actions of the local governing entities in the five-city area to notify League members when items of interest to the League will be discussed and acted upon. The Committee trains and coordinates the Observer Corps who monitor agendas and who alert interested community members when agenda items are relevant to published League positions. This year, the Observer Corps has monitored all five city council and commission meetings, raised agenda items of note, and published links to agendas on the Roseville Area League website for any interested member to find.

Wayne and Priscilla led an observer corps training session in September to establish the new process of monitoring and reporting on city council agendas. Since that training, the group has reported every week on the items of interest to our community.

Also, this year we participated in the Day of Action at the Capitol on February 14. Six League members attended the event, focusing on the Fair Maps campaign. The activities included writing and sending postcards and delivering plants to legislators' offices – encouraging both the Fair Maps legislation and commemorating the 100th anniversary of the League. Due to our coronavirus shutdown, the Day at the Capitol event in March had to be canceled this year.

New this year is communication with other Action/Advocacy team leads throughout the state as coordinated by Vivian Latimer Tannehill from LWVMN. We now meet monthly via Zoom to share ideas, state-level and local issues, and to celebrate successes.

A focus on the environment has continued this year with Tam McGehee joining Barb Luck, Sherry Hood, Anne Haugan, Alana Howey, Priscilla Morton, and Donna Peterson, Chair of the Environmental Subcommittee.

In Summer 2019, we identified priorities for the LWV year. This included planning and organizing a public forum with mayors of our five cities, with a focus of addressing environmental issues in each city. (Unfortunately, it was scheduled for March 24 and had to be canceled.)

Another area of focus was planning a tour in June for League members. This is scheduled for June 23 starting at the Ramsey Washington Metro Watershed District office in Little Canada.

A third area of focus was keeping abreast and considering what efforts would make sense on both the state and local level for the 50th anniversary of Earth Day. Plans for Earth Day activities have also been affected by the pandemic; the focus will now turn to internet events, which we are sharing.

The Subcommittee is using a new section of the Voter titled, "Did you know?" to communicate environmental information.

Several members have attended Roseville Public Works, Environment, Transportation Commission meetings, and Roseville City Council meetings and made our voice known regarding sustainability.

**Co-chairs:** Wayne Groff and Priscilla Morton

**Committee Members:** Wayne Groff, Priscilla Morton, Beth Salzl, Deborah Alexander, Lisa Scribner, and Carol Marchel

# Finance Committee and Budget Report

The Annual Budget for 2020-21 was created based on actual revenues and expenses in the 2019-20 year.

For the most part, income and expenses were in keeping with the budget as approved by the membership at the May 2019 Annual Meeting. Variations from the 2019-20 budget include:

- Dues – Renewal notices for 2020-21 dues were sent out in early March, so we received and recorded payments early in 2019-20.
- PayPal fees – These were previously recorded as miscellaneous expenses. They will henceforth be recorded as a decrease in income.
- Special Events – This year's holiday party was combined with a Centennial celebration, with higher per person costs and greater attendance. Also included were payments for those attending History Theater events. Income was offset by corresponding expenses.
- Public Relations – This includes additional one-time costs for creation of the Centennial banner and table cover, as well as the updated Meddlers Activists and Watchdogs booklet.
- Delegate Travel – Only four members requested reimbursement for attendance at 2019 LWVMN Convention.

In the creation of the 2020-21 budget, the following should be noted:

- Dues projections are based on current year membership.
- Contributions is a conservative estimate of the donations received from members during the year.
- Voter Service expenses have been adjusted to allow for greater activity due to 2020 elections.
- Printing expenses under communications reflect the cost of printing the Voter for distribution to members who don't have access to email and to community locations such as libraries and community centers.
- Delegate travel is the estimated amount for supporting delegates to the LWVUS Convention.

See the 2020-21 proposed budget on the following page.

**Committee Members:** Barb Anderson, Mary Ann Palmer, Jessica Holz



# Finance Committee and Budget Report (continued)

	Proposed Budget 2019-20	YTD March 2019-20	Proposed Budget 2020-21
<b>INCOME:</b>			
Dues (120 pd members/\$70 dues)	8,400.00	12,170.00	8,400.00
Contributions (unrestricted)	2,500.00	4,475.00	3,000.00
Memorials			
Annual Meeting	1,100.00	928.00	1,100.00
Miscellaneous	200.00	40.00	200.00
Voter Services Grants/donations			
Special Events	850.00	3,040.00	850.00
PayPal Fees		(157.34)	(200.00)
Reserves	11.00		
In Kind			885.00
<b>TOTAL INCOME</b>	<b>13,061.00</b>	<b>20,495.66</b>	<b>14,235.00</b>
<b>EXPENSES:</b>			
<b>Program Division</b>			
Program	250.00	212.14	250.00
Special Events	850.00	2,628.00	1,000.00
CMAL Meeting			
<b>Voter Services</b>	675.00	349.76	800.00
<b>Advocacy/Action</b>	100.00		100.00
<b>Communications</b>			
Public Relations/Advertising	75.00	1,950.31	100.00
Publication Purchases	100.00		100.00
Voter Mailing	150.00	44.00	100.00
Archivist			
Printing	500.00	391.07	750.00
Website/Facebook	250.00	100.00	150.00
Miscellaneous			
<b>Membership</b>	150.00	58.57	150.00
<b>Board Expense</b>			
President/Vice President	100.00		100.00
Secretary			
Development Committee	150.00	128.84	150.00
Treasurer/fees	55.00		-
Board Expense	50.00		50.00
Sunshine Fund	50.00		50.00
Facility Honorarium	200.00	200.00	200.00
<b>Delegate, Travel, Affiliation</b>			
Delegates, Convention, Workshop	1,000.00	400.00	2,000.00
<b>Miscellaneous</b>			
Memorials			
Other Club Dues (Gavel Club)	20.00	20.00	20.00
Dues (Regional Water Interleague)	25.00	75.00	25.00
Annual Meeting	1,100.00	1,082.09	1,100.00
Miscellaneous	200.00	256.68	200.00
Youth Award			
In Kind			
<b>Per Member Payments</b>			
PMP National (\$30.00/120 members)	3,690.00	3,001.05	3,600.00
PMP State (\$27.00/120 members)	3,321.00	3,680.00	3,240.00
CMAL Dues (\$1.00/120 members)			
<b>TOTAL EXPENSES</b>	<b>13,061.00</b>	<b>14,577.51</b>	<b>14,235.00</b>

# Nominations Committee Report

This listing of positions are submitted by the Nominations Committee (Florence Sprague, Mindy Greiling, Karen Lake, and Lisa Scribner).

- **President:** Barb Barany — 2 years
- **Vice President:** Barb Anderson — 2 years
- **Secretary:** Jim DeBenedet, with Mindy Greiling as backup
- **Treasurer:** Jessica Holz
- **Action Team Leaders:** Wayne Groff and Priscilla Morton, vice chair Sherry Hood
- **Communications Team Leader:** Barb Anderson, transitioning to Mary Peterson
- **Membership Team Leader:** Rita Mills
- **Program Team Leader:** Florence Sprague, vice chair Carol Marchel
- **Voter Service Team Leader:** Karen Lake
- **At-Large Board Members:** Stephanie DeBenedet, Rachel Geiser, Karen Schaffer
- **Finance, Budget, Examiner Team Leader:** Barb Anderson

The following positions and committees are members who have agreed to work on the programs, activities, and services for LWV of Roseville Area and don't need to be voted on.

- **Action and Advocacy** — Members: Deb Alexander, Kerry Fine, Georgeann Hall, Elizabeth Hansel, Carol Marchel, Beth Salzl, Warren Wolfe
- **Environment Interest Group** — Chair: Donna Peterson; Members: Anne Haugan, Sherry Hood, Alana Howey, Barbara Luck, Tammy McGehee, Priscilla Morton
- **Communications** — Archive: Dan Salzl, working with Mindy Greiling, Bonnie Koch and Shirley Bradway to transfer to MHC; Nextdoor: Barbara Luck; PR: Merrie Zakaras; Social Media: Carrie Dickson, Gladys Jones; Video: Jim DeBenedet, Rob Reinhart; Voter: Rachel Geiser; Voter Distribution: Jo Waldron; Webpage: Barb Anderson
- **Finance, Budget, and Examiner** — Purpose: To divide up tasks of fundraising drive, budget and review of books; Members: Joyce Briggs, Bonnie Koch, Mary Ann Palmer, Faith O'Neill
- **Membership** — Members: Beth Reinhart, helping with transition, and Stephanie DeBenedet; Directory: Rita Mills; Data: Ann Thonet
- **Nominations** — Chair: Florence Sprague; Members: Mindy Greiling, Sherry Hood and Lisa Scribner
- **Program** — Committee: Shirley Bradway, Mindy Greiling, Sherry Hood, Carol Marchel, Connie Marty, Sharon McCord, Rita Mills, Lisa Scribner, and Val Swenson; Annual Meeting: Shirley Bradway, Mindy Greiling, Diana Menanteau, June Stewart; Conversations with Constituents: Gladys Jones, Lisa Scribner, help from Rita Mills and Barbara Leary; CMAL: Karen Schaffer; Gavel: June Stewart, in a limited capacity; Holiday event: Sherry Hood
- **Voter Services** — Committee: Barb Barany, Marcia Cheney, Emma Duren, Sue Gehrz, Elizabeth Hansel, Sherry Hood, Alana Howey, Sheryl Malfeld, Rita Mills, Sharon Oswald, Suzanne Sancilio, Nancy Simpson, Florence Sprague, and June Stewart; Candidate forums: Teresa Wernecke, Cecelia Warner, and Grace Gee; New citizen registration: Judy Stuthman; On call to help with voter registrations: Lois Cunningham, Deb Heuwinkel, Brenda Himrich, Rita Lafferty, Diana Menanteau, Judy Marukami, Nancy Olson, Mary Peterson

# CMAL Annual Report

At its June 1, 2019, Annual Meeting, Council of Metropolitan Area League of Women Voters (CMAL) delegates established a committee to evaluate the CMAL Program for Action and examine whether any of its positions should be updated or revised. The committee (Holly Jenkins from Dakota County, Marcia Watson from Bloomington, and Carol Barclay from BP/O/MG) presented its recommendations to delegates on January 11, 2020, where delegates also received a presentation by Metropolitan Council Principal Forecaster Todd Graham. Delegates decided to undertake a review of county government and evaluate the decades-old CMAL position on county government.

CMAL is currently recruiting LWV members to serve on the committee. The first part of the work can be done online (without the necessity of in-person meetings) and will consist of researching current functions and practices of the seven metro-area counties for the purposes of comparison. The CMAL Board will provide a suggested list of questions and a grid for conducting the comparison. In 2021, LWV members will be invited to conduct in-person interviews with county officials, using a survey instrument prepared by the committee and the CMAL Board. Anyone interested in working on this project should contact Karen Schaffer at [schafferka@gmail.com](mailto:schafferka@gmail.com). All are welcome!

Additionally, on November 19, 2019, CMAL co-hosted with the LWV of Roseville Area, LWV of St. Paul, CAN (Catalyzing Community Action Network), NAMI Ramsey, and Centennial and Hamline United Methodist Churches a panel of experts discussing fair housing for all community members. Panelists were Alice Hausman, 66A State Representative and Chair of the Minnesota House Housing Committee; Cathy ten Broeke, Director to Prevent and End Homelessness; and Maria Wetherall, Chair of Heading Home Ramsey and Executive Director of Ramsey County Veterans Services.

LWV of Roseville Area member Mindy Greiling was a panelist at the LWV of Edina/CMAL affordable housing panel on February 13, 2020. LWV of Edina and CMAL sponsored the panel at Edina City Hall. Panelists were: Tara Beard from the Metropolitan Council, Stephanie Hawkinson from the City of Edina, and Greiling. Beard presented on the Metropolitan Council affordable housing policies. Hawkinson presented on Edina's robust affordable housing program. Greiling highlighted our recent LWV of Roseville Area affordable housing study, its methods and recommendations, and provided insight on community and political issues that arise regarding affordable housing proposals.

# Thank You to 2019 Contributors!

The LWV of Roseville Area thanks the following members and friends of the League for their generous contributions to the 2019 fund drive. Contributions totaled \$4,390.

Barbara Anderson	Barbara Leary
Judy Berglund	Carol Marchel
Ellen Blank	Abby Marier
Shirley Bradway	Le Hutchins Matts
Nancy Bruggeman	Rita Mills
Lois Cunningham	Faith O'Neill
Carolyn Cushing	Mary Ann Palmer
Jim and Stephanie DeBenedet	Donna Peterson
Carole Erickson	Mary Peterson
Judith Florine	Lila Recksiedler
Susan Gehrz	Leola Rempel
Mindy Greiling	Mary Robbins
Patricia Gunderson	Karen Schaffer
Georgeann Hall	Florence Sprague
Georgia Heisserer	Joan Stark
Sherry Hood	Judy Stuthman
Alana Howey	Ann Thonet
Nancy Irsfeld	Susan Vento
Lynette Kimble	Jo Waldron
Jane Klehr	Robert Waterman
Bonnie Koch	Teresa Wenecke
Karen Lake	

The League of Women Voters, a nonpartisan political organization, encourages informed and active participation of citizens in government, works to increase understanding of major public policy issues, and influences public policy through education and advocacy. The League does not support or oppose any political party or candidate; it is political in that it takes positions on selected governmental issues, which is done only after members study and reach agreement.